

BOCC CONTRACT APPROVAL FORM

CONTRACT TRACKING NO.

SECTION 1 - GENERAL INFORMATION
 Requesting Department: Fire Rescue Contact Person: Lisa Brannan
 Telephone: (904) 530-6610 Email: lbrannan@nassaucountyfl.com

SECTION 2 - VENDOR INFORMATION
 Name: Camsen Career Institute
 Address: 4401 Sallsbury Road, Suite 300
 City: Jacksonville State: FL Zip Code: 32216
 Vendor's Administrator Name: Jeff Campbell Title: President/CEO
 Telephone: (904) 296-1700 Email: jcampbell@camsenedu.com

SECTION 3 - VENDOR AUTHORIZED SIGNATORY
 Authorized Signatory Name: Jeff Campbell Title: President/CEO
 Authorized Signatory Email: jcampbell@camsenedu.com
 (IDENTIFY WHO WILL SIGN THE CONTRACT ON BEHALF OF THE VENDOR. OFFICER/DIRECTOR WITH AUTHORITY TO BIND COMPANY.)

SECTION 4 - CONTRACT INFORMATION
 Contract Name: Affiliation Agreement between Camsen Career Institute and Nassau County Fire Rescue Department
 Short Description of Product(s)/Service(s) Being Requested: Affiliation Agreement for Ride Along Program for the term of 10/1/24 - 9/30/27
 (GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.)
 Procured Method: Quotes ITB RFP RFQ Piggyback Exemption Sole Source Single Source
 Other: _____
 Amount of Initial Contract Term: _____
 Amount of Renewal Options (if applicable): Year 1: _____ Year 2: _____
 Year 3: _____ Year 4: _____
 Total Amount of Contract (Initial Term + Renewal Options): _____ (Estimate if necessary)
 Account Number: _____
 Source of Funds: County State Federal Other: _____
 County Authorized Signatory: BOCC Chairman County Manager
 (IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC)

SECTION 5 - INSURANCE
 Insurance Category: Category L Category M Category H Other: N/A per Risk Department - Will use Release and Waiver of Liability Forms
 Risk Manager Initials: MP

SECTION 6 - AMENDMENT INFORMATION
 Contract Tracking No: _____ Amendment No: _____
 Type of Amendment: Renewal Time Extension with Increase Time Only Extension Additional Scope
 Supplemental Agreement Other: _____
 Contract Amount with Previous Amendments: _____ Amount of this Amendment: _____
 New Contract Amount including this Amendment: _____
 Account Code Change From: _____ To: _____
 County Authorized Signatory: BOCC Chairman County Manager
 (IDENTIFY WHO WILL SIGN AMENDMENT ON BEHALF OF BOCC)

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

- [Signature] 7/8/2024
Department Head/Contract Manager Date
- N/A
Office of Mgmt. & Budget Date
- N/A
Procurement Date
(Signature required only if procurement related)
- Denise L. May, Esq., BLS 7/8/2024
County Attorney Date

EM 7/8/2024

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 7/8/2024
County Manager Date

Camsen Career Institute
Affiliation Agreement:
NASSAU COUNTY FIRE RESCUE

PARTICIPATING AGENCIES

This Affiliation Agreement between Camsen Career Institute, herein referred to as Camsen Career Institute, and the Board of County Commissioners of Nassau County, Florida, a political subdivision of the State of Florida, on behalf of Nassau County Fire Rescue, herein referred to as Nassau County Fire Rescue, shall be effective from October 1, 2024, to September 30, 2027

PURPOSE OF AGREEMENT

It is mutually agreed that the purpose of this Affiliation Agreement is to provide a comprehensive learning experience for participants in accordance with provisions of the guidelines set forth in this agreement.

GENERAL PROVISIONS OF AGREEMENT

- (A) Both parties agree that there will be no distinction in clinical offerings because of race, sex, color, creed, age, national origin, religion, marital status, disability, or handicap and adhere to the provisions of the Federal and State laws, regarding discrimination.
- (B) Nassau County Fire Rescue will provide emergency care at the Participant's expense for injuries or acute illness while in attendance at Nassau County Fire Rescue in accordance with the provision of this Agreement.
- (C) This agreement shall have two (2) annual renewals for successive one (1) year terms, from October 1, 2027 to September 30, 2028, and October 1, 2028 to September 30, 2029, which may be exercised by Nassau County Fire Rescue. There shall be no changes in terms or conditions of the Agreement during any renewal period, unless separately agreed to by both parties in writing.
- (D) Either party shall have the right to terminate this Agreement upon 30 days written notice.

SPECIFIC RESPONSIBILITIES OF CAMSEN CAREER INSTITUTE

- A. Camsen Career Institute shall designate a person to coordinate and act as liaison with Nassau County Fire Rescue.
- B. Camsen Career Institute shall provide Nassau County Fire Rescue with a list of participants participating in the clinical agreement at least seven (7) days prior to students attending the field internship. Camsen Career Institute will use FISDAP to schedule all participants of the program for their clinical experiences. Camsen Career Institute will provide an account for Nassau County Fire Rescue and instructions for all field personnel to access FISDAP. This will allow any Field Personnel to see when participants will be riding on their units.
- C. Camsen Career Institute will ensure that each participant is readily able to perform the duties required of Nassau County Fire Rescue and to be able to function in the capacity expected.
- D. Camsen Career Institute does undertake and agree that it will indemnify and hold harmless Nassau County Fire Rescue and its officers, directors, employees, and agents, and reasonable attorney's fees on account thereof, that may be sustained or incurred by reason of any and all claims, demands, suits, actions, judgments, and executions for damages of any and every kind and by whomever and whenever made or obtained, allegedly caused by, arising out of, or,

relating in any manner to the activity of any participant or participants supplied by Camsen Career Institute, pursuant to this Affiliation Agreement. Hold Harmless agreements will be signed by each participant and kept on file. Nassau County Fire Rescue may request these agreements at any time. A copy of this agreement is provided as part of this Affiliation Agreement.

- E. Camsen Career Institute shall procure and maintain, during the term of this Affiliation Agreement and any renewal, liability insurance to cover any and all liability (including professional liability) for claims, damages, or injuries to persons or property of whatsoever kind of nature arising out of the activities of the participants carried out under this Affiliation Agreement. Such insurance shall be on an occurrence basis and include no less than \$3,000,000 aggregate/\$1,000,000 per occurrence for personal injuries and \$50,000 for property damage; and Nassau County Fire Rescue shall be an additional named insured under such general and professional liability policy or policies. Camsen Career Institute shall submit certificates of insurance to Nassau County Fire Rescue evidencing such insurance at the time of the execution of this Affiliation Agreement, and as requested by Nassau County Fire Rescue. Camsen Career Institute agrees that Nassau County Fire Rescue will receive no less than thirty (30) days written notice prior to cancellation, modification, or non-renewal of any of the insurance coverages described herein.
- F. Camsen Career Institute shall offer two (2) EMT Basic seats for Nassau County Fire Rescue employees and/or volunteers at a reduced cost of \$1000.00 per student per calendar year. This shall include all books and fees associated with the EMT Basic Program at Camsen Career Institute.
- G. Camsen Career Institute shall offer two (2) Paramedic seats for Nassau County Fire Rescue employees and/or volunteers at a reduced cost of \$2500.00 *per student* per calendar year. This shall include all tuition fees. The student will be responsible for paying book and lab fees associated with the Paramedic Program.

SPECIFIC RESPONSIBILITIES OF THE FIRE DEPARTMENT

It shall be the responsibility of Nassau County Fire Rescue to

- A. Provide an appropriate orientation of participants in connection with its facilities and its policies and procedures.
- B. Provide opportunities for a learning experience with appropriate supervision.
- C. Retain ultimate responsibility for patient care even if a student gives that care.
- D. Designate a liaison from its staff to interact with Camsen Career Institute as necessary.

SPECIFIC RESPONSIBILITIES OF THE PARTICIPANT

It shall be the responsibility of the participant assigned through this Affiliation Agreement to:

- A. Comply with the policies and procedures of Nassau County Fire Rescue.
- B. Provide the necessary and appropriate uniform, including identification of the student, while participating in the clinical experience. Nassau County Fire Rescue will provide Camsen Career Institute any policies pertaining to dress code requirements of Nassau County Fire Rescue.

- C. Obtain prior written approval of both parties to this Affiliation Agreement before publishing any material related to the learning experience provided under the terms of the Affiliation Agreement.
- D. Student will agree to adhere to all pertinent HIPPA laws. Student will have received training in HIPPA laws and how they relate to patient confidentiality prior to attending externship at Nassau County Fire Rescue. Student will agree not to use any personal patient information in any reports or documentation. Student agrees to hold in confidence any details of patient interaction during externship.

REQUEST FOR WITHDRAWAL OF PARTICIPANT

Nassau County Fire Rescue shall reserve the right to withdraw any participant.

MODIFICATION OF Affiliation Agreement

Modification of this Affiliation Agreement may be made by mutual consent of both parties, in writing, and attached to this Agreement and shall include the date and the signatures of parties agreeing to the modification.

COPIES OF Affiliation Agreement

Copies of this signed Affiliation Agreement shall be placed on file and be available at the offices of Camsen Career Institute and provided to Nassau County Fire Rescue.

PUBLIC RECORDS

Camsen Career Institute acknowledges that Nassau County Fire Rescue, as a political subdivision of the State of Florida, is subject to the provisions of Chapter 119, Florida Statutes regarding public access to records. The parties agree to comply with applicable Florida Statutes as it relates to the maintenance, generation, and provision of access to all public records related to this Agreement.

MISCELLANEOUS


This Agreement may not be assigned to a third party without the prior written consent of the non-assigning party.

This Agreement is made solely for the benefit of Camsen Career Institute and Nassau County Fire Rescue, and is not intended to create rights or cause any action in any third parties.

The validity, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Florida. The parties submit to the jurisdiction and venue of the local state and federal courts located in Nassau County, Florida.

IN WITNESS WHEREOF, the parties have executed this Agreement which shall be deemed an original on the day and year last written below.

**BOARD OF COUNTY COMMISSIONERS OF
NASSAU COUNTY, FLORIDA**




By: Taco E. Pope, AICP
Its: County Manager and Designee
Date: 7/8/2024

Approved as to form and legality by the
Nassau County Attorney



DENISE C. MAY

CAMSEN CAREER INSTITUTE



By: Jeffrey A. Campbell
Its: President/CEO
Date: 7/8/2024

Release and Waiver of Liability

Hold Harmless Agreement

I, _____ {print name}, understand that as an intern and a visitor to Nassau County Fire Rescue, I am not covered by health insurance benefits or by Workman's Compensation. I have read the visitor guidelines and agree to display proper decorum and to assume full responsibility for my conduct. Since I may be exposed to various potential pathogens, I will wear protective clothing as appropriate. Should I sustain any injury during my visit, I will immediately report the matter to a supervisor.

Further, I, THE UNDERSIGNED HEREBY RELEASES, WAIVES, DISCHARGES AND COVENANTS NOT TO SUE the Board of County Commissioners of Nassau County, Florida, Nassau County Fire Rescue, and each of their officers and employees, all for the purposes herein referred to as "Releasees," from all liability to the undersigned, his or her personal representatives, assigns, heirs, and next of kin for any and all loss or damage, and any claim or demands therefore on account of injury to the person or property or resulting in death of the undersigned, whether caused by the negligence of the Releasees or otherwise while the undersigned is in or upon the facilities of Nassau County Fire Rescue or in any way arising out of the internship and/or a tour, a visit, or the operation of Nassau County Fire Rescue.

THE UNDERSIGNED further HEREBY ASSUMES FULL RESPONSIBILITY FOR AND RISK OF BODILY INJURY, DEATH OR PROPERTY DAMAGE due to the negligence of Releases or otherwise while in or upon the facilities of Nassau County Fire Rescue or while participating in the internship and/or a tour, a visit, or the operation of Nassau County Fire Rescue.

THE UNDERSIGNED further expressly acknowledges and agrees that the activities of the event and internship can be dangerous and involve the risk of serious injury and/or death and/or property damage. THE UNDERSIGNED further expressly agrees that the foregoing release, waiver, and indemnity agreement is intended to be as broad and inclusive as is permitted by the law of the State and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

THE UNDERSIGNED HAS READ AND VOLUNTARILY SIGNS THIS RELEASE AND WAIVER OF LIABILITY AGREEMENT, and further agrees that no oral representations, statements, or inducements apart from the foregoing written agreement have been made.

Participants Signature

Participants Printed Name

Signature Date

Certificate Of Completion

Envelope Id: D9B97C5078EB4DB7B87451860BDC2276 Status: Completed
Subject: Complete with DocuSign: CAF Camsen Career Institute 2024.pdf, Nassau-Camsen Affiliation Agreeeme...
Source Envelope:
Document Pages: 6 Signatures: 6 Envelope Originator:
Certificate Pages: 5 Initials: 2 Lisa Brannan
AutoNav: Enabled lbrannan@nassaucountyfl.com
Envelopeld Stamping: Enabled IP Address: 50.238.237.26
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original Holder: Lisa Brannan Location: DocuSign
7/3/2024 9:53:11 AM lbrannan@nassaucountyfl.com


Signer Events

Signature	Timestamp
fd7574de-b0b6-4b14-b493-d8aeaacc9dbd brigdon@nassaucountyfl.com Fire Chief Nassau County Fire-Rescue Security Level: Email, Account Authentication (None)	Sent: 7/3/2024 12:22:28 PM Viewed: 7/8/2024 7:33:31 AM Signed: 7/8/2024 7:33:43 AM


Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Michelle Proctor mproctor@nassaucountyfl.com Risk Manager Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 7/8/2024 7:33:44 AM Viewed: 7/8/2024 8:51:08 AM Signed: 7/8/2024 8:51:15 AM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Jeff Campbell jcampbell@camsenedu.com Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 205.173.33.13	Sent: 7/8/2024 8:51:17 AM Viewed: 7/8/2024 9:00:45 AM Signed: 7/8/2024 9:01:48 AM
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Electronic Record and Signature Disclosure:
Accepted: 7/8/2024 9:00:45 AM
ID: 9b30540c-1596-4023-9e11-80268745d578

Elizabeth Moore emoore@nassaucountyfl.com Assistant County Attorney Nassau County Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 7/8/2024 9:01:50 AM Viewed: 7/8/2024 1:19:38 PM Signed: 7/8/2024 1:21:25 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 7/8/2024 1:21:27 PM Viewed: 7/8/2024 1:23:45 PM Signed: 7/8/2024 1:24:45 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	Sent: 7/8/2024 1:24:46 PM Viewed: 7/8/2024 1:40:55 PM Signed: 7/8/2024 1:41:01 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Clerk Admin BOCCclerkServices@nassauclerk.com Security Level: Email, Account Authentication (None)		Sent: 7/8/2024 1:41:02 PM Viewed: 7/8/2024 1:42:32 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	7/3/2024 12:22:28 PM
Certified Delivered	Security Checked	7/8/2024 1:40:55 PM
Signing Complete	Security Checked	7/8/2024 1:41:01 PM
Completed	Security Checked	7/8/2024 1:41:02 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.